1. What is the scope of this Integration:

A:

   a) Employee ID mapping with Policy number shared with McCamish from Payroll by 10th of everymonth.

   b) McCamish will share demand file by 20th of every month.

   c) Payroll will recover premium from salaries generated after 20th.

   d) Payroll will generate deduction file for policies whose premium recovered and salaries disbursed till 2nd of next month and send it to McCamish on 3rd.

   e) McCamish will share response file with error and success status by 6th for previous month.

   f) RPLI policy types are not in scope of Integration and hence premium cannot be recovery from Pay wef Dec 2025.

2. What is the purpose of mapping Employee ID with Policy number. Is there any cut off date for mapping

A: This is to enable auto recovery of policy from salary based on the demand file reecived from McCamish every month. There is no cutoff date and Polciy can be mapped with employee ID anytime. This is an one time activity.

3. Whether Mapping of Policy with Employee ID will ensure Pay recovery.

A. No, policy to be paid upto previous month so as to auto recover bulk uplaoded using valid 6 digit DDO code.

4. How to see list of polcies mapped for Employees under my DDO

A: Navigate to Payroll services-> DDO Card-> Other Reprots-> PLI McCamish Integration-> PLI Mapping report

5. Few/Many policies are not available in the mapping list. How to add the same.

A: RPLI Polices, Polciies which are uploaded with incorrect DDO ID(Not 6 digit), Incorrect Polciy numbers uploaded are not migrated. Employees can add from self service or DDOs can add from exclusive PLI Page with Date of Birth validation each policy individually.

6. Whats does activate/disbale denotes in Employee mapping screen.

A: Policy being Active will be recovered from Pay only if demand file received from McCamish. Disable will removed mapping, inactive will retain entry w/o auto mapping with demand file.

7. What is deamand file.

A: This the file provided by McCmish system everymonth by 20th so as to auto recover premium from employee salary. Those policies marked as Pay recovery and

paid upto previous month, Those uplaoded with proper 6 digit code for previous month premium will be included. Prior Employee ID mapping is not mandatory for this file.

8. What is DDO Code.

A: A 6 digit code used for PFMS/CGA repor during CSI Period. No mapping exists in McCamish for NCDDO hence are suggested to use mapped CDDOs DDO Code or the CPCs DDO Code while bulk upload in McCamish.

9. Whether Employee mapping is mandatory for deduction file and Pay recovery.

A: It is mandatory for Pay recovery. Demand file data will be in error without Employee ID mapping with policy.

10. Can we map Employee ID with policy after demand file receipt.

A: Yes, This can be done from PLI Page with individual policy search by DDO or self service. This screen shall not validate Date of Birth. This will ensure future mapping also. Incase if multiple polcies are required to be mapped with Demand file data, uplaod with earlier tempalte from DDO Card-> Other configuration-> PLI Polciy wise deduction(From 21st to end of Month).

11. How to see list of Polcies received from Pay recovery any month.

A: Data will be available for current month after 20th, Navigate to Payroll services-> DDO Card-> Other Reprots-> PLI McCamish Integration-> PLI Demand Data.

12. Employee ID mapped but Polciy not recovered from Pay after 20th,

A: Verify data as per report in Q11. If Demand data not received from McCamish, it denotes that the same is either matured or not paid upto previous month or uploaded with invalid DDO Code in McCamish.

13. Whether preimum amount correction allowed.

A: No,

14. How to manually recovery premium for those policies as per Q12 or pending premium for more than 1 month.

A: Uplaod polcies with earlier tempalte from DDO Card-> Other configuration-> PLI Polciy wise deduction. This provision will be available only from 21st to End of the month and can be configured for not more than 1 Month. Make sure Employee ID mapped and paid upto last month for auto recovery.

15. Add Policy display error as "Date of Birth Mismatch", child Policy date of Birth mismatch etc.

A: If polciy is coverd as per Q7, the same may be mapped as per Q10

16. How pay recovered premium is credited to McCamish.

A: Premium recovery will be shared to McCamish system for those polcies whose salaries are paid upto 2nd date of the next month for auto credit.

17. How to credit premium for those policies where salary is paid on 3rd or later date.

A: Such polcies to be uploaded manually into McCamish system using valid 6 digit DDO COde before 12th of Every month. This may include thos polcies covered in Q13.

18. How to check status of Premium credit. What is the action required for the Error policies.

A: Status can be verifed in McCamish system on or after 6th of every month. Also existing report available for Pay recovery polciy details under other Reports will display status as Success or Error(With Error details if any). Error polcies to be uplaoded as in A16 with a ticket in case if technicall error.

19. How to disable polciy from Pay recovery if found recovered after generation/before confirmation.

A: Disable the same from Pay Reports-> Pay compoenents configured (Select Postal Life Insurance subwage). This shall display demand file and manually uplaodd policy data. Update Valid to date within same month will still recover from Pay. Disable from here will not disable/incative employee ID mapping with the policy.

20. Can be policy disabled can be enabled again for recovery for same month.

A: Yes, demand file poclies may be mapped with Employee again for pay recovery. Manually configured policies if disabled can be uplaoded again.

Always use valid 6 digit DDO Code while Bulk upload

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