



भारत सरकार/Govt. of India

भारतीय डाक विभाग/Department of Posts, India

डाक अधीक्षक कार्यालय/Office of the Supdt. of Post Offices

ढेंकानाल मंडल, ढेंकानाल/ Dhenkanal Division, Dhenkanal-759001

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W/E

To, (All SDHs under Dhenkanal Division)

No: A-163/GDS Training

Dated at Dhenkanal the 18.03.2026

Sub: **Completion of Igot Courses by Gramin Dak Sevaks(GDS)-reg.**

Ref: RTC, Bhubaneswar letter No RTC/105/07-2021-T & D(Ch-I) dated 18.03.2026.(Copy Enclosed).

With reference to RTC, Bhubaneswar letter under reference on the subject cited above, it is to intimated that launch of training courses for Gramin Dak Sevaks(GDS) on the iGOT Karmayogi Portal under Mission Karmayogi. Roll out of Advanced Postal Technology (APT) and the implementation of DREAM application, the working environment of the GDS has undergone a significance digital transformation. To enhance their domain knowledge, functional skills, digital competencies and behavioral capabilities to ensure efficient and citizen – centric service delivery, the department has launched the following new courses for GDS on iGOT portal.

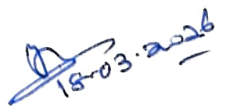
Sl No	Name of e-Learning Course	Time	iGOT Course Link
1	<b>DREAM App – Features. Operations and Functionalities</b>	2h 19m	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144426254270136321523_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144426254270136321523_rc/overview</a>
2	<b>Gramin Dak Sevak Customer Service Skills and Interpersonal Skills</b>	45m 15s	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144029868250316801124/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144029868250316801124/overview</a>
3	<b>ग्रामीण डाक सेवक Gender Sensitization एवं POSH अधिनियम</b>	50m 4s	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11448243334963200011385_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11448243334963200011385_rc/overview</a>
4	<b>Standard Practice for Mail Booking and Delivery at Branch Post office</b>	1h	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144866205465149441100_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144866205465149441100_rc/overview</a>
5	<b>Gramin Dak Sevak: Office Discipline and Work Ethics</b>	59m 29s	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144915117952450561332_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144915117952450561332_rc/overview</a>
6	<b>Gramin Dak Sevak: Roles Responsibilities and Duties</b>	1h 58m	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144915861064663041569_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144915861064663041569_rc/overview</a>
7	<b>Gramin Dak Sevak: Digital Outreach and Dak Chaupal</b>	1h 7m	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144143100577792001301/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144143100577792001301/overview</a>
7-A	<b>ग्रामीण डाक सेवक के लिए डिजिटल आउटरीच और डाक चौपाल</b>	-	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_1144164504518000641334_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_1144164504518000641334_rc/overview</a>
8	<b>GDS: Sales and After-sales Services at BO</b>	3h 25m	<a href="https://portal.igotkarmayogi.gov.in/app/toc/do_11442149748473856011006_rc/overview">https://portal.igotkarmayogi.gov.in/app/toc/do_11442149748473856011006_rc/overview</a>

The above course are also visible to all GDS under their respective profiles, subject to correct profile verification. All SDHs are requested to ensure the aforesaid courses are brought to the notice of all Gramin Dak Sevaks (GDS) under their jurisdiction and ensure timely completion of the prescribed courses by all Gramin Dak Sevaks (GDS). Atleast one of the above courses by every GDS on or before **21.03.2026** and subsequently all the eight courses by every GDS at the earliest.

In view of the above, it is requested to submit a report regarding completion of at least one course by all GDS under your jurisdiction may be furnished to this office on or before **21.03.2026**.

May be treated as most urgent.

Encl: As Above

  
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