

Name of the Division/Unit: _____

**APPLICATION FOR SCHOLARSHIP FOR TECHNICAL / NON-TECHNICAL EDUCATION
FOR CHILDREN OF GDS FOR THE YEAR 2025-26**

Last Date of receipt of applications by the Divisional/Units from the officials: 23.03.2026
(Applications should be sent through proper channel.)

Last date of receipt of the applications in Circle Office from the Regions/Divisions/Units: 10.04.2026

A. Details of applicant (GDS Employee):

1.	Name of the official	
2.	Date of birth	
3.	Designation	
4.	Whether belongs to Class-IV cadre/ MTS Employee	
5.	Office Address	
6.	Whether belongs to SC/ST/OBC (Attested copy of caste certificate to be attached)	
7.	i.(Basic Pay + Grade Pay) of the applicant as on 23.03.2026 ii.(Basic Pay + G.P) of Husband/Wife, if employed	
	Total	

B. Details of the Student (Dependant Children of the GDS):

1.	Name of the Child	
2.	Relationship with the applicant	
3.	Date of birth	
4.	Signature of the student	
5.	If handicapped, please state the details of handicap (Medical certificate of the specialist should be enclosed)	

C. Details of Education for which Scholarship is applied:

1.	Name of the child	
2.	Whether Degree / Diploma A. Total duration of the course B. Standard /class in which the student is reading C. Year in which reading.	
3.	Name and address of the Institution where the student is now reading	
4.	State / University by which recognised / to which affiliated	

D. Academic record of the student commencing from Matriculation Examination before joining the course of study undertaken by the student (attested copies of mark sheet & certificate should be enclosed)

Name of the Examination	Year of passing	Maximum marks	Marks obtained (Excluding 4 th /Extra optional)	% of marks (including 4 th / Extra optional)
10 th /Higher Secondary				
Any other Higher Exam passed				
1				
2				
3.				

NOTE:

- i) If there is gap between passing of the minimum qualifying examination and joining the course of studies and is not covered by the scholarship, details of the period should be indicated.
- ii) For scholarship to Handicapped children attested mark sheet last examination should be enclosed

E. Details of assistance, if any, received.

1.	If the student is exempted from payment of tuition fee	:
2.	If answer to (1) is 'Yes' mention the amount exempted	:
3.	If the student is receiving any stipend / monetary assistance from any other source for his study	:
4.	If answer to (3) above is 'Yes' then mention	
	A-Amount	:
	B-Source	:

DECLARATION

I do hereby declare that:

1. The particulars given above are true & complete to the best of my knowledge and belief.
2. (A) Following child /children are in receipt of Departmental Scholarship.
 - (i) Name of the Child/ Children:
 - (ii) Type of scholarship Received:
 - (iii) From the year received the scholarship:(B) One Child/ No- Child of mine is already in receipt of Postal Scholarship from the year _____

Station :

Signature of the applicant

Date :

(G.D.S.)

(Please delete whichever is not applicable. Any false information given or material information suppressed may entail forfeiture of scholarship (past/current) in addition to disciplinary action against the applicant)

To be filled up by the Head of the Institution

Certified that the entries made under column "B" "C" and " D" verified with records available in this institution found to be genuine and correct.

Station:

Signature of the Head of the Institution with seal

Date :

(Where the student is reading at present)

To be filled up by the Divisional Head / Unit Head

(Unit head does not mean Sub-Divisional Head)

1. Certified that the application is received on or before 23.03.2026.
2. Certified that the entries under column (A) are correct as per office records.
3. The information furnished under column "D" verified with the Original documents and found correct.
4. Recommended / Not recommended (If not recommended the reason to be mentioned)

Date:

Signature of the SSPOs/SPOs
or Officer of equivalent rank
with designation seal

CHECK LIST

A. FOR APPLICANT

1. Attested copies of mark sheet of qualifying examination / annual examination are enclosed.
2. Signature / Designation seal of Head of the Institution where the student is reading at present. (Page-3 of application form).
3. Medical certificate in case of physically handicapped students is enclosed.
4. Attested xerox copy of caste certificate in case of SC/ST/OBC is enclosed.

B. FOR DIVISIONAL HEADS

1. Signature / Designation seal of Head of Division in application.
2. Verification of all the particulars given by the official.
3. Submission of application to C.O. so as to reach on or before 10.04.2026 positively.