

F. No. 46-01/2021-LI
Government of India
Ministry of Communication
Department of Posts
Directorate of Postal life Insurance

Chanakyapuri PO Complex
New Delhi - 110021
Date: 27.03.2026

To,
All Head of Circles.

Subject: Booking of premium received for New Policies w.e.f. APT roll-out till 03.02.2026, in Revenue Accounts.

Reference: CPMG, AP Circle DO letter no. AP/PLI/Technical issues/2025 dated 05.03.2026 and CPMG, Karnataka Circle D.O. letter no. PLI/RPLI/Target/25-26 dated 26.02.2026

Sir/Madam,

As per prevailing accounting procedure, the premium received on new policies must first be held in the suspense head. Once the policy is officially issued, it is to be booked under the relevant revenue/premium heads, depending on the type of policy.

2) As informed by CEPT, the flat-file integration of post-policy acceptance functionality has been deployed into production on 04.Feb.2026. However, it has been reported by few circles that due to the implementation of the APT 2.0 solution and its phased integration, the premium received on new policies issued between APT roll-out and 3rd February 2026 has remained in suspense (MH 8446) and has not been booked into the respective revenue/premium heads in APT 2.0. Now, with the financial year 2025-26 nearing its close, it is imperative that the amounts lying in suspense be promptly deducted and credited into the proper revenue/premium account heads

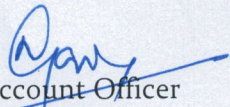
3) Accordingly, PLI Dte. has obtained the premium figures for the new policies issued during the above mentioned period from CEPT Bengaluru. An indicative tabulation of Circle-wise premium data for the new policies (w.e.f. 01.08.2025 to 03.02.26), lying in suspense, is enclosed herewith for guidance of circles. However, since the APT roll-out had started in May-2025 and implemented in a phased manner upto 11.08.2025 across various circles, the Circles may calculate the new business premium data lying in suspense (and has not been re-accounted/transferred to the concerned PLI/RPLI heads upon acceptance of policies), in co-ordination with their HOs, which may be then shared with respective PAO for passing of appropriate Transfer Entries in case this amount has not already been taken as revenue/premium in your Circle so far. As a precaution and for record-keeping, all Circles must also obtain the premium information for all new policies issued during the above period from their Head Post offices and ensure it is duly passed on to their PAOs.

This issues with the approval of competent authority.

Enc- as above

Copy for information and necessary action to: -

- 1) Heads of PAOs, All Postal Circles
- 2) PPS to CGM PLI
- 3) PPS to GM (F) / GM (O) PLI Dte.
- 4) Sr. AO DPLI, Kolkata


Sr. Account Officer
(PLI Directorate)

27.3.26