

भारतीय डाक विभाग  
**DEPARTMENT OF POSTS; INDIA**  
 मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल  
**OFFICE OF THE CHIEF POSTMASTER GENERAL, ODISHA CIRCLE**  
**BHUBANESWAR-751001 / भुवनेश्वर - ७५१००१**  
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Memo No.RE/Misc-2023/WTC Trainer Dated at Bhubaneswar, the 02-04-2026

In accordance with the instructions contained in Directorate letter No 38-1/2020-PE-II dtd. 02.06.2020, X-12/2/2017-SPN-II dtd. 10.11.2020 and this office letter No. RE/34-PTC&RTC/Misc/Ch-I dated 18.06.2024, 21.06.2024, 15.10.2024 and this office letter of even number dated 18.03.2026, the Screening Test was conducted on 23.03.2026 at RTC,Bhubaneswar . On the basis of the recommendation of the screening committee, the Competent Authority has been pleased to post the following officials as Instructor in the RTC, Bhubaneswar to have immediate effect.

Sl No.	Name of the candidate with Designation (S/Shri/Smt/Ms)	Appointment against the post
1.	Ananta Narayan Swain, Trainer, WTC Bhubaneswar	Instructor, RTC Bhubaneswar
2.	Siba Prasad Barik, PA, Ashok Nagar MDG	Instructor, RTC Bhubaneswar
3.	Linu Patro, PA, Ashok Nagar MDG	Instructor, RTC Bhubaneswar

1. The Instructor (Trainer) of the Regional Training Centre, Bhubaneswar will be on probation for six months and initial appointment will be for a period of two years. The tenure will be of maximum four years and after initial two years, the tenure will be extendable up to two years on year-to-year basis based on performance.

2. The Instructor (Trainer), Regional Training Centre, Bhubaneswar will be required to impart training and to deliver lectures on day-to-day basis. He/She will have to chalk out training plans on quarter-to-quarter basis and will have to, co-ordinate the training programme.

3. The Instructor (Trainer), Regional Training Centre, Bhubaneswar are required to oversee the maintenance of RTC environment in all respect. They will also be responsible for smooth management of trainees including their well-being. Inculcating good attitude, discipline, moral values and gentle behaviour in trainees will be the primary task for the senior instructor and instructors appointed in RTC, Bhubaneswar.

4. The Instructors (Trainers), Regional Training Centre, Bhubaneswar are required to assist the RTC in-charge in administration, operation and smooth functioning of RTC.

5. The officials so appointed as Instructor (Trainer) are eligible for training allowance at the prescribed rate as amended / regulated from time to time by the

Department of Personnel & Training, Government of India. In pursuance of Department of Personnel & Training, Government of India letter No 13024/01/2016-Trg. Ref. dated 24.10.2017, the existing rate of Training Allowance is 12% of basic pay.

6. The officials so selected are required to join in RTC, Bhubaneswar within one month from the date of issue of this order.

Relevant charge reports may be sent to all concerned in due course.

सहायक निदेशक (भर्ती) / **Asst. Director (RE)**  
मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल  
**O/o the Chief Postmaster General, Odisha Circle**  
भुवनेश्वर – ७५१००१ / **Bhubaneswar-751001**

Copy for information and necessary action to:-

1. The PMG Sambalpur/ Berhampur Region.
2. The Director of Accounts (Postal), Mahanadi Vihar, Cuttack -4
3. All SSPOs/SPOs/SSRM/SRMs in Odisha Circle.
4. All Group Officers, O/o the Chief PMG, Odisha Circle, Bhubaneswar
5. The Asst. Director (Training), RTC, Bhubaneswar.
6. Copy to concerned File No. RE/34-PTC & RTC/Misc/Ch-I.
7. Office Copy.

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सहायक निदेशक (भर्ती) / **Asst. Director (RE)**  
मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल  
**O/o the Chief Postmaster General, Odisha Circle**  
भुवनेश्वर – ७५१००१ / **Bhubaneswar-751001**