

भारतीय डाक विभाग
DEPARTMENT OF POSTS; INDIA
मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल
OFFICE OF THE CHIEF POSTMASTER GENERAL, ODISHA CIRCLE
BHUBANESWAR-751001 / भुवनेश्वर - ७५१००१

Memo No.RE/Misc-2023/WTC Trainer Dated at Bhubaneswar, the 02-04-2026

In accordance with the instructions contained in Directorate Memo No. 26-02/2012-Trg dated 06.09.2012, 1-73/2009-Trg dated 27.02.2013 and 01-73/2009-Trg dated 05.03.2013 and this office letter of even No. 12.08.2024, 27.08.2024 and 18.03.2026, the Screening Test was conducted on 23.03.2026 at RTC, Bhubaneswar . On the basis of the recommendation of the screening committee, the Competent Authority has been pleased to post the following officials as trainer in the WTC as noted against each to have immediate effect.

SI No	Name of the official (Shri/Smt/Ms)	Place of Posting
01	Sandeep Kumar Panda , PA, Kendrapara HO	WTC, Kendrapara
02	Soujanya Prakash Das , PA, Cuttack City Division	WTC, Cuttack GPO
03	Saajan Kumar Mohapatra , PA, Phulbani HO	WTC, Phulbani
04	Abinash Nayak , PA Balasore Division	WTC, Keonjhar

Terms and conditions :-

1. The services of Trainer posted in one WTC can be utilized by the Chief PMG, Odisha Circle in any other WTC of the Circle or Region for training purpose in exigencies purely on short term basis.
2. The Trainer of the WTC will be on probation for six months and initial appointment will be for a period of two years. The tenure will be of maximum four years and after initial two years, the tenure will be extendable up to two years on year to year basis, based on performance.
3. Each Trainer of WTC will have the liability to serve for a maximum period of one year in any PTC.
4. The Trainer will co-ordinate the training programme and will take classes.
5. The official so appointed as Trainer is eligible for training allowance at the prescribed rate as amended / regulated from time to time by the orders of the Department of Personnel & Training, Government of India. As per the Department of Personnel & Training, Government of India letter No. 13024/01/2016-Trg. Ref. dated 24.10.2017, the Trainer will be entitled for training allowance at the rate of 12% of basic pay from the date of joining.

6. The official so selected will join his new place of posting within thirty days from the date of issue of the appointment letter otherwise it will be presumed that he has declined for the post of WTC Trainer.

Relevant charge reports may be sent to all concerned in due course.

सहायक निदेशक (भर्ती) / **Asst. Director (RE)**
मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल
O/o the Chief Postmaster General, Odisha Circle
भुवनेश्वर – ७५१००१ / **Bhubaneswar-751001**

Copy for information and necessary action to:-

1. The PMG Sambalpur/ Berhampur Region.
2. The Director of Accounts (Postal), Mahanadi Vihar, Cuttack -4
3. All SSPOs/SPOs/SSRM/SRMs in Odisha Circle.
4. All Group Officers, O/o the Chief PMG, Odisha Circle, Bhubaneswar
5. The Asst. Director (Training), RTC, Bhubaneswar.
6. Office Copy.

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सहायक निदेशक (भर्ती) / **Asst. Director (RE)**
मुख्य पोस्टमास्टर जनरल का कार्यालय, ओडिशा परिमंडल
O/o the Chief Postmaster General, Odisha Circle
भुवनेश्वर – ७५१००१ / **Bhubaneswar-751001**